Anthony Applicant

567 North Street, Boston, MA 02108 · 555-555.555 · anthony.applicant@email.com

September 1, 2018

Eric Lee

Chief Technology Officer

Global Data

123 Business Rd.

Business City, NY 54321

Dear Mr. Lee:

This letter is to express my interest in your posting on Dice.com for an experienced Software Developer. With a Bachelor’s degree in Computer Science, Master’s degree in Information Technology, and hands-on experience using .Net languages to create and implement software applications, I am confident I will be an asset to your organization.

I enjoy being challenged and engaging with projects that require me to work outside my comfort and knowledge set, as continuing to learn new languages and development techniques are important to me and the success of your organization.

Your listed requirements closely match my background and skills. A few I would like to highlight that would enable me to contribute to your bottom line are:

* Highly skilled in designing, testing, and developing software
* Thorough understanding of data structures and algorithms
* Knowledgeable of back-end development best practices
* Hands-on software troubleshooting experience
* Proven track record of proper documentation for future maintenance and upgrades

I’ve attached a copy of my resume that details my projects and experience in software development. I can be reached anytime via my cell phone, 555-555-5555 or via email at anthony.applicant@email.com.

Thank you for your time and consideration. I look forward to speaking with you about this opportunity.

Sincerely,

Anthony Applicant (signature hard copy letter)

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SOFTWARE EXPERT

Experienced designing and developing software for business solutions

Software engineer with experience in multiple settings can design and develop programs using the latest and most appropriate technology.

Key skills include:

* Languages: C++, Java, C, .Net, SQL
* Applications: MS Visual Studio, Eclipse
* Application servers:  JBoss, Tomcat
* Operating systems: Windows, Unix, Linux
* Database systems: SQL Server, MySQL, Ingres
* Certifications: CCNA, Unicenter Engineer

**PROFESSIONAL EXPERIENCE**

HERO TECH, Cambridge, Mass.

**SOFTWARE DEVELOPER** (June 2016— Present)

Part of the HeroTech.Net technology team.

Responsible for:

* Development updates using VB.net and ASP.NET.
* Supporting releases developed in ASP.

ABC ASSOCIATES, Boston, Mass.

**SOFTWARE ENGINEER** (May 2014— May 2016)

Project manager on the San Manager team.

Responsible for:

* Developing the latest release of San Manager using C++ and Java.
* Assisting in the framework design of San Manager using J2EE technologies.

ABC ASSOCIATES, Boston, Mass.

**BOOTCAMP** (January 2014—March 2014)

Participated in intensive, three-month leadership, management, and development training program.

**EDUCATION & CREDENTIALS**

POLYTECHNIC INSTITUTE, Boston, MA

* Master of Science in Information Technology, 2016
* Bachelor of Science in Computer Science, 2014